

PROMOTION/RETENTION OF STUDENTS (GRADES PreK - 8)

The School District of Colby believes that all children should be placed at the grade level which they are best adjusted academically, socially and emotionally. The educational program shall provide for the continuous progress of students from grade to grade, with the child spending one year in each grade. Retention is having a child spend a second year in the same grade.

Retention will only occur under the following circumstances:

- 1) All other means of insuring progress by the student have been exhausted, those means include child study team, consultations, tutoring, differentiating the curriculum, and psychological testing.
- 2) Parents/Guardians will be contacted by the classroom teacher when it is apparent that their child is having problems in school. Areas of concern will be discussed and the child's progress will be monitored and reported to the parents/guardians. At least two meetings will be held with the parents/guardians of the child before the end of the third quarter. The school principal and the teacher (s) must be present at the meetings.
- 3) The school principal must make a recommendation to retain a student to the district administrator. The district administrator will determine if a student is retained. In making the determination the district administrator shall review the steps taken during the consideration of retention. If parents disagree with retaining the student, they may appeal to the Board of Education.

In order to be promoted from 4th to 5th grade or from 8th to 9th grade, students must meet established requirements in Administrative Procedure 345.4.

LEGAL REFERENCE: Wisconsin Stats. 118.14, 118.145, 118.33(6)